



NOTICE OF LIVE-IN FIREFIGHTER POSTING

TUESDAY, FEBRUARY 10, 2015

Testing for the live-in positions will be held on Monday, April 6, 2015 at Melissa Central Fire Station located at 1933 East Melissa Road, Melissa Texas 75454. All candidates will be required to be seated by the start time.

Closing Date: Wednesday, March 31, 2015 @ 0800

This is to create a list for potential positions to be filled, the remaining passing participants will create an eligibility list

Requirements

The minimum eligibility requirements to participate in the live-in firefighter program are as follows:

- Must be at least 18 years of age
- Must hold a part-time job
- Must be attending an educational program (technical or college)
- Must be of good moral character
- Must possess high school diploma or equivalent
- Must possess at least a Class C Texas Driver's License
- Must obtain a Class B Exempt Texas Driver's License within 60 days of entry into the program
- Must have obtained an SFFMA Firefighter I Certification within 60 days of entry into the program
- Must obtain an EMT Basic certification within 12 months of entry into the program
- Must successfully pass a department peer interview, chief interview, physical agility test, and criminal background check
- Must be available for assigned shift duty or fill-in
- Must obtain NIMS 100,200,700,701,702,703,704, & 800 within 60 days of assignment

The live-in firefighter lives in the fire station and:

- Works a minimum of 4 shifts a week and 2-24 hour weekend shifts a month.
- Is responsible for the over-all cleanliness of the station
- Maintains the cleaning schedule for the station
- Maintains the minimum staffing for the station
- Maintains at least part time employment
- Is enrolled in a technical school or other educational program
- Follows all Melissa Fire Department Standard Operating Procedures
- Follows the Melissa Fire Department Code of Conduct
- Provides assistance to citizens who arrive at the station
- Follows the chain of command (live-in holds the rank of firefighter and is not employed by the City of Melissa)
- Assists with apparatus maintenance
- Coordinates personal schedule in order to meet department needs
- Performs other duties as assigned

All interested candidates must submit an application, resume, and related documentation no later than March 31, 2015 at 0800. Application can be found on the City of Melissa website. Email all required documentation to mcalvert@cityofmelissa.com.

A testing packet complete with a testing process will be provided upon confirmation of all submitted documentation.